

FAIRLAND MIDDLE SCHOOL

STUDENT/PARENT HANDBOOK

2021-2022

Dear Students & Parents:

On behalf of the entire staff at Fairland Middle School we want to welcome you to our building. As you begin this school year, we want to encourage you to take full advantage of what we have to offer you. A wide variety of educational and extra-curricular opportunities have been developed to enrich your experiences while you are at Fairland Middle.

Middle school is a time of change. The academic workload and social adjustments are greater here than at the elementary level. You will be expected to attend school regularly, complete assignments and behave appropriately. The faculty and staff wish you much success in making your middle school experience a most enjoyable one.

This Student/Parent Handbook has been prepared to answer questions that you may have and remind you of the expectations at Fairland Middle. Please take time to read all items carefully. Students are responsible for knowing the contents of their handbooks. If you have any questions regarding material included in this handbook, feel free to ask any staff member for clarification.

Sincerely,

Aaron Lewis

Principal

ATTENDANCE

SCHOOL ATTENDANCE POLICY

Regular attendance is a significant student responsibility at all grade levels. Many studies correlate regular attendance with success in school. Regular attendance means that the academic learning process is not interrupted, less time is spent on make-up assignments, and students benefit from participation and interaction with others in class. Many important lessons are learned through active participation in classroom and other school activities that cannot be replaced by individual study.

When a parent, guardian, or other person having care of a student has failed to initiate a telephone call or other communication notifying the school or building administration of the student's excused or unexcused absence within 120 minutes after the beginning of the school day, the attendance officer or designee for each school building shall make at least one (1) attempt to contact the parent, guardian, or other person having care of any student who is recorded as absent without legitimate excuse within 120 minutes after the beginning of each school day by a method designated by the Superintendent in accordance with Ohio law (see AG 5200).

- Establishing a pattern of good attendance will benefit the student in school and in the workplace. Attendance is important in the development of a high quality work ethic, which will be a significant factor in a student's success with future employers. One of the most important work habits that employers look for in hiring and promoting a person is his/her dependability in coming to work every day on time. This is a habit the School wants to help students develop as early as possible.

TRUANCY

Unexcused absence from school (truancy) is not acceptable. Students who are truant will receive no credit for school work that is missed. A student will be considered habitually truant if the student is absent without a legitimate excuse for thirty (30) or more consecutive hours, for forty-two (42) or more hours in 1 month, or for seventy-two (72) or more hours in 1 school year.

If a student is habitually truant and the student's parent fails to cause the student's attendance, a complaint will be filed with the Judge of the Juvenile Court in compliance with State law and Board Policy 5200.

EXCUSED ABSENCES

Students may be excused from school for one or more of the reasons stated in Policy 5200 and will be provided an opportunity to make-up missed school work and/or tests.

NOTIFICATION OF ABSENCE

If a student will be absent, the parents must notify the School at 740-886-3200 by 9:00 a.m. and provide an explanation. If prior contact is not possible, the parents should provide a written excuse as soon as possible after the student's absence. When no excuse is provided, the absence will be unexcused and the student will be identified as truant for that school day. If the offered excuse for a student's absence is questionable or if the number of student absences is excessive, the school staff will notify the parents of the need for improvement in the student's attendance.

A skipped class or part of the school day will be identified as an unexcused absence and students will not be permitted to make-up

missed class work. The student will also be subject to disciplinary action.

Students with a health condition that causes repeated absences must provide the administration with an explanation of the condition from a registered physician.

HOMEBOUND INSTRUCTION

The School may arrange for individual instruction at home for students who are unable to attend school because of an accident, illness, or disability. Such instruction may be arranged upon receipt of documentation of the student's condition from a physician. For more information, contact Aaron Lewis, Principal.

MAKE-UP OF TESTS AND OTHER SCHOOL WORK

Students who are absent from school with an excuse shall be given the opportunity to makeup missed work. The student should contact the teachers as soon as possible to obtain assignments.

- Make-up work due to an excused absence must be completed within days of returning to school.
- The number of days for completion of make up work will be equivalent to the number of excused days of absence.

If a student misses a teacher's test due to an excused absence, s/he should make arrangements with the teacher to take the test at another time. If s/he misses a State mandated assessment test or other standardized test, the student should consult with the Building Test Coordinator to arrange for administration of the test at another time.

SUSPENSION FROM SCHOOL

Absence from school due to suspension shall be considered an authorized absence.

A suspended student will be responsible for making up school work missed due to suspension. Assignments may be obtained from the principal beginning with the first day of suspension. Make up of missed tests may be scheduled when the student returns from school.

- within appropriate number of day(s) after returning to school.
- The student must complete missed assignments during the suspension and turn them in to the teacher by the time the student returns to school.
- The student will be given at least partial credit for properly-completed assignments and will receive a grade for any made-up tests.
- His/Her grade for work ethic will be diminished and indicate "absence from school due to discipline."

UNEXCUSED ABSENCES

Any student who is absent from school for all or any part of the day without a legitimate excuse shall be considered truant and the student and his/her parents shall be subject to the truancy laws of the State.

MISSION STATEMENT

Fairland Middle School provides an environment in which adolescents can develop academically, physically, aesthetically, emotionally and socially during their transitional years. A dedicated staff wholly educates the children of the community, helping them to realize their potential as citizens and life-long learners.

Knowing that the success of this mission depends on support from students, parents and community, the middle school faculty and staffs are committed to:

1. Providing an environment that educates, motivates and promotes growth for students and staff.
2. Creating a positive school climate based on mutual respect and high expectations.
3. Providing quality instruction at all ability levels to meet each student's unique educational needs.
4. Engaging students in activities that promote self-esteem and a positive self-concept.
5. Preparing students for a successful transition to high school.
6. Teaching life skills that will help each student become a responsible and productive adult.
7. Encouraging ongoing communication with members of the community.

MIDDLE SCHOOL PHILOSOPHY

The Middle School staff believes there is no typical middle school student. Rather, we believe that middle school students progress physically, emotionally, socially and intellectually at vastly different rates. Physically, middle school students are characterized by erratic growth spurts and plateaus. Emotionally, middle school students are characterized by feelings of uncertainty. They suffer doubts about their competency, question whether they are adults or children, and experience mood

shifts that can produce erratic and unusual behavior. Socially, middle school students are increasingly peer oriented and concerned about their sexual identity. Intellectually, middle school students are developing from dependent learners to independent learners. They are concerned about how they relate to their environment and have broad and rapidly changing interests. All of these changes interact during adolescence with the physical, emotional, and social growth having a great influence on intellectual growth.

All Board Policies are located online at the Fairland Local Schools Website.

SCHEDULE

(45 minute periods)

Homeroom:	8:00 – 8:08
1st Period:	8:11 – 8:56
2nd Period:	8:59 – 9:44
3rd Period:	9:47-10:32
4th Period:	10:35-11:20
Lunch 1:	11:20-11:50
Lunch 2:	11:53-12:23
5th Period:	12:26-1:11
6th Period:	1:14-1:59
7th Period:	2:02-2:47

ADMINISTRATION

Aaron Lewis Principal
Glenn Dillon Assistant Principal

EQUAL EDUCATION OPPORTUNITY

The Board of Education declares it to be the policy of this district to provide an equal opportunity for all students, regardless of race, color, creed, disability, religion, gender, ancestry, age, national origin, place of residence within the boundaries of the district, or social or economic background, to learn through the curriculum of this district.

INDIVIDUALS WITH DISABILITIES

The Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act provide that no individual will be discriminated against on the basis of a disability. This protection applies not just to the student, but all individuals who have access to the district's programs and facilities.

FAIRLAND LOCAL SCHOOL DISTRICT SCHOOL CALENDAR 2021-2022

Monday, Tuesday August 16-17, 2021 Teacher In-Service
Wednesday, August 18 First Day of School
Monday, September 6 Labor Day No School
Monday, November 1 Parent-Teacher Conference
Tuesday, November 2 General Election No School
Wednesday-Friday, November 24-26 THANKSGIVING BREAK No School
Monday, November 29 Classes Resume
Monday, December 20, 2021 CHRISTMAS BREAK No School

Monday, January 3, 2022 Classes Resume
Monday, January 17 Martin Luther King Day No School
Thursday, February 17 Parent-Teacher Conference
Friday, Monday, February 18-21 President's Day Weekend No School
Friday, April 15 Good Friday No School
Monday-Friday April 18-22 SPRING BREAK No School
Monday, April 25 Classes Resume
Tuesday, May 3 Election Day No School
Friday, May 27 Last Day of School

Days of Instruction	178
Days of In-Service	2
Parent-Teacher	2
	182

***NOTE: INCLUDE CONTINGENCY PLAN FOR MAKE-UP DAYS ACCORDING TO O.R.C.**

ITEMS OF INTEREST

BACK PACKS, BOOK BAGS, LARGE TOTE BAGS, GYM BAGS & PURSES.

For safety purposes, all backpacks, book bags, large tote bags, gym bags, purses etc. must be stored in a locker upon arrival at school and remain there until the student leaves school.

CLASS PREPARATION

Every student is expected to be prepared for class. Each student should have paper, pencils, textbooks, the day's assignment whether it was a class time assignment or homework. To be prepared for quizzes and tests requires STUDYING. Those who fail to prepare for class may be assigned to Saturday Detention Hall or Noon Time Study Hall.

COMMUNICATIONS

Parents and students will be kept informed of important school information and events by building announcements, bulletins, direct mailing, parent/teacher conferences and broadcast on school cable channel and the school's website. Should you need to inquire for additional information call 740-886-3200.

COMMUNICABLE DISEASE

For the protection of all Fairland Middle students, any student determined to have any communicable disease such as scabies, lice, chicken pox, pink eye, etc. will be sent home by the school nurse or building principal, he/she may not return to school until the school nurse or health official determines that the child is no longer contagious or is disease free.

DANCES

Students from Fairland Middle School are the only ones who may attend dances. No guests from other schools may attend. Dances are held from 6:30 to 8:30 in the evening.

Students must remain inside until the dance is over. If a student leaves the dance, he/she will not be allowed to return.

1. Dances are for Fairland Middle School students only.
2. For safety reasons students will dance in a manner that enhances the safety of others.
3. All food and drink must be kept in the lobby area.
4. Locker rooms & restrooms will be monitored at all times by chaperones. No more than three (3) students at one time in the restroom area.
5. Arrangements for student pick up should be made with parents/guardians, up to no later than 15 minutes after the conclusion of the dance.

Fairland Middle School Code of Student Conduct.

EARLY ARRIVALS

The school building is open for students at 7:00 a.m.

EARLY DISMISSAL

With the exception of doctor appointments, etc. please do not ask to take your child from school during the day or ask to pick them up in the afternoon before the dismissal time of 2:49 p.m.

EMERGENCY PROCEDURES FIRE/TORNADO DRILLS

Fire drills are conducted on regular intervals as required by law. These are very important safety precautions. When signals are given, everyone obeys promptly and clears the building by the prescribed route as quickly as possible. Exit routes are posted in each classroom. Students are not permitted to talk during a fire drill and are to remain outside the building until a signal is given to return inside.

Books and personal belongings are to be left in the room.

Students are not permitted to go to their lockers during a fire drill.

Tornado drills are conducted at frequent intervals as well. Each classroom has an area to occupy for such drills. The same rule for behavior applies as for fire drills. In other emergencies, follow the directions of your administrators or teachers.

EMERGENCY MEDICAL FORMS

The state requires that parents/guardians complete this form each year. Students will be given emergency medical cards at the beginning of the school year. Please fill out the card as completely as possible. We also ask that two alternate phone numbers be given in addition to the home phone number. This form, if signed by the parent or guardian, gives the school permission to seek emergency medical treatment for the child.

FIELD TRIPS

Field trips are considered to be a valuable experience and are considered to be an extension of the classroom. Trips are considered to be a privilege, and are given for recognition or as an incentive for good behavior, attendance and academic performance. Students who misbehave at school may be denied the privilege of taking field trips with their class. Misbehavior on a field trip will result in the student not taking future trips.

Permission slips will be passed out at the beginning of the school year. This will cover all school related trips scheduled for the school year.

FINANCIAL OBLIGATIONS TO CLUBS, ORGANIZATIONS

At times students become indebted to clubs, organizations, sports teams, within the school for fund raising activities. Students who fail to satisfy the above requirements will not be permitted to participate in any extra-curricular activities.

LOCKERS

Lockers are the property of the school and are assigned to the student for the purpose of storing school related items. Lockers are subject to the search and seizure policy. Students may use lockers before school, noon and end of the school day.

DO NOT GIVE YOUR COMBINATION TO ANYONE.

LOST AND FOUND

If a student finds something that is not his/hers, they are to report it to the office or put it in the lost and found in the main office. Students who have lost items may check the lost and found area in the office.

LUNCH-BREAKFAST

Lunches are \$2.70, reduced lunch .40. Breakfast is \$1.50, reduced breakfast .30. Free and reduced meals are available by application. Applications will be sent home at the beginning of the school year and are available in the office upon request. Students may pay for meals daily or may prepay any amount of money into their lunch account.

Students are permitted to charge. The charge will need to be paid the following day. Students are not permitted to charge extras. Students must CASH ONLY for extras.

Delinquent charges may result in the withholding of report cards, issuance of extracurricular uniforms or equipment and/or detention hall assignments. Parents are encouraged to contact the school in an effort to resolve issues regarding charged lunches. Students are not permitted to accumulate excessive charges.

SALE OF ITEMS

The sale of any items at school must have the prior approval of the administration. Students are not permitted to sell any items to anyone while at school, such as candy, gum, pop, suckers, chips, pencils etc.

SCHOOL CLOSING

In the case of severe or inclement weather call 886-3126 for a phone message on school closings or delays. Check our website @ <http://www.fairland.k12.oh.us/> or tune into your local radio and television stations and the school's cable channel. (WSAZ & WOWK television, WKEE & WTCR radio).

SCHOOL PICTURES

School pictures will be taken in the Fall. Notices are sent home prior to the scheduled date. All students will be photographed. Those students making payment for pictures at the time photos are taken will receive pictures. Picture retakes will be November. Spring pictures will be taken March.

SCHOOL SPORTS PICTURES

All Fall Sports pictures will be taken in September at 3:00 p.m. Winter Sports will be taken in November and Spring Sports will be taken in March.

Skateboards/Bicycles Skateboards & bicycles are not permitted at school. Confiscation of the skateboard or bicycle may occur if there is a violation of this rule.

STUDENT VISITORS

Student visitors are not permitted.

TECHNOLOGY

The Fairland Middle School recognizes that technology is an important current and future educational tool in our technologically driven world. The district understands the importance of preparing students to use computers and technology as a research and productivity tool. The school district is pleased to provide computer and internet services to its students. However, with the use of these services comes responsibility. Students at Fairland Middle School are responsible for good behavior while on computer networks just as they are in a classroom or school grounds. Therefore, general school rules governing student behavior apply. Regulations and Acceptable Use Policy forms will be provided to all students prior to internet usage. Policy forms are also available upon request.

TELEPHONE

During school hours all calls must be approved by school administrators. The use of cell phones during school hours is not permitted. STUDENTS NEED TO USE THE OFFICE PHONE to contact parents.

TEXTBOOKS, SUPPLIES, WORKBOOKS

Textbooks are assigned to students. Each student is asked to take good care of his/her textbook. Students will be charged replacement costs for any book they lose or damage beyond repair. Rebinding fees will be assessed for damaged books. At times, fees may be necessary for workbooks and supplies for related classes.

WALKERS TO SCHOOL

For those students who live within a few blocks of the school, a walker's permit is required. The form must be filled out and signed by the parent/guardian and be on file in the office in order for school personnel to release a child to walk home after school. The forms are available in the office.

VISITORS

All parents are welcome to visit the school. All visitors are required to report to the office and sign in before going to any other part of the building. Student visitors are not permitted.

STUDENT SERVICES

ADMISSION/STUDENT ENROLLMENT

In general, State law requires students to enroll in the school district in which their parent or legal guardian reside unless enrolling under the District's open enrollment policy.

New students under the age of 18 must be enrolled by their parent or legal guardian. When enrolling, parents must provide copies of the following:

- A. a birth certificate or similar document
- B. court papers allocating parental rights and responsibilities, or custody (if appropriate)
- C. proof of residency
- D. proof of immunizations

Under certain circumstances, temporary enrollment may be permitted. In such cases, parents will be notified about documentation required to establish permanent enrollment.

Students enrolling from another school must have an official transcript from their previous school in order to have credits transferred. The Guidance Counselor will assist in obtaining the transcript, if not presented at the time of enrollment.

Homeless students who meet the Federal definition of homeless may enroll and will be under the District Liaison Homeless Children with regard to enrollment procedures.

In addition, if a new student resides in the District with a grandparent and is the subject of a: (1) power of attorney designating the grandparent as the attorney-in-fact; or (2) a caretaker authorization affidavit executed by the grandparent that provides the grandparent with authority over the care, physical custody, and control of the child, including the ability to enroll the child in school, consent in all school related matters, and discuss with the District the child's educational progress, the student's grandparent may enroll the child in school on a tuition-free basis. However, in addition to the abovereferenced documents that are typically required for enrollment, the grandparent must provide the District with a duly executed and notarized copy of a power of attorney or caretaker authorization affidavit.

A student suspended or expelled by another public school in Ohio may be temporarily denied admission to the District's schools during the period of suspension or expulsion even if that student would otherwise be entitled to attend school in the District. Likewise, a student expelled or otherwise removed for disciplinary purposes from a public school in another state and the period of expulsion or removal has not expired may be temporarily denied admission to the District's schools during the period of expulsion or removal or until the expiration of the period of expulsion or removal which the student would have received in the District had the student committed the offense while enrolled in the District. Prior to denying admission, however, the Superintendent shall offer the student an opportunity for a hearing to review the circumstances of the suspension or expulsion and any other factors the Superintendent determines to be relevant.

If a student has been recently discharged or released from the custody of the Department of Youth Services (DYS) and is seeking admittance or re-admittance into the District, the student will not be admitted until the following records, which are required to be released by DHS to the Superintendent, have been received:

- A. an updated copy of the student's transcript;
- B. a report of the student's behavior while in DHS custody;
- C. the student's current IEP, if one has been developed for the child; and
- D. a summary of the instructional record of the child's behavior.

Foreign students and foreign-exchange students (from recognized and approved student programs) are eligible for admission on the same basis as other non-resident students.

WITHDRAW FROM SCHOOL

Students withdrawing from Fairland Middle must go to the school's guidance office and complete withdrawal forms. Student records will be forwarded to the receiving school upon receipt of the records request from the new school. All fees, books, equipment, obligations must be paid or turned in before records are forwarded to the receiving school.

GUIDANCE

The guidance office is here to help you in many ways. If you need help with your schedule, improve on your academics or need to learn how to get along better with people the school counselor is here to help you. If you would like to talk to the counselor stop by the office and make an appointment.

LIBRARY/MEDIA SERVICES

The library/media center provides a valuable service to our school. Books, reference materials, newspapers, magazines and computers are provided for student use. Each student is responsible for materials borrowed from the library. Fines may be assessed for lost or overdue items.

HEALTH CARE

Accidents and Illness---if a child has an accident or becomes ill at school, the parents will be notified to come and get the child should the situation be serious enough to warrant a phone call. Students are not permitted to call home on their own to report an illness. They should go through the office. At the beginning of each school year, parents are required by law to complete emergency medical cards designating a local person, doctor, dentist and hospital to be contacted in case of emergency when parents cannot be reached.

These cards are also necessary for any activity off school grounds including trips, athletic events and other extracurricular activities.

Only the names of the parents/guardians or friends/family listed on the emergency medical will be permitted to pick up or release a child from school because of an injury or illness. If a child appears to have a life-threatening or serious illness/injury, the emergency squad will be called. Every effort will be made to notify parents/guardians of the necessity, so all phone numbers and health information

on the emergency card need to be kept current.

Parents are responsible for informing the school each year of their child's specific health problems, especially those that may be life threatening. If medications are necessary for these conditions, the parents are responsible for providing the school with the medication and signed doctor's statement directing how and when the medication is to be administered.

CONTROL OF CASUAL-CONTACT COMMUNICABLE DISEASES

Because a school has a high concentration of people, it is necessary to take specific measures when the health or safety of the group is at risk. The School's professional staff may remove or isolate a student who has been ill or has been exposed to a communicable disease or highly-transient pest, such as lice.

Specific communicable diseases include diphtheria, scarlet fever, strep infections, whooping cough, mumps, measles, rubella, and other conditions indicated by the Local and State Health Departments.

Any removal will be limited to the contagious period as specified in the School's administrative guidelines.

CONTROL OF NONCASUAL-CONTACT COMMUNICABLE DISEASES

The School District has an obligation to protect staff and students from noncasualcontact communicable diseases. When a noncasual-contact communicable disease is suspected, the student's health will be reviewed by a panel of resource people, including the County Health Department. The School will protect the privacy of the person affected and those in contact with the affected person. Students and staff will be permitted to remain in school unless there is definitive evidence to warrant exclusion.

Noncasual-contact communicable diseases include sexually transmitted diseases, AIDS, ARC-AIDS Related Complex, HIV, Hepatitis B, and other diseases that may be specified by the State Board of Health.

As required by Federal law, parents will be requested to have their child's blood checked for HIV and HBV when the child bleeds at school and students or staff members are exposed to the blood. Any testing is subject to laws protecting confidentiality.

CONTROL OF BLOOD-BORNE PATHOGENS

The School District seeks to provide a safe educational environment for students and take appropriate measures to protect those students who may be exposed to bloodborne pathogens in the school environment and/or during their participation in school-related activities. While the risks of students being exposed to blood-borne pathogens may be low, students must assume that all body fluids are potentially infectious and must take precaution to follow universal procedures in order to reduce such risks and minimize and/or prevent the potential for accidental infection.

Students may be exposed to blood-borne pathogens in situations, including, but not limited to the following:

- Engaging in activities with other students in the school environment (e.g., physical education class) where physical injuries or other actions that can cause bleeding or exposure to saliva and other body fluids may occur.
- Working with equipment in the school environment that can cause cuts or similar injuries that produce bleeding.
- Participating in extracurricular activities (i.e., athletic activities) where physical injuries or other actions that can cause bleeding may occur.

Whenever a student has contact with blood or other potentially infectious material, s/he must immediately notify his/her teacher, who will contact the school administration and assist the student in completing the requisite documents (e.g., Form 8453.02 F1 Exposure Report).

The parents of a student who is exposed will be contacted immediately regarding the exposure and encouraged to have the student's blood tested for Hepatitis B and HIV either by his/her physician. The student's parents are encouraged to consult with the student's physician concerning any necessary post-exposure treatment.

- The student's parent will also be asked to provide a copy of the test results and any post-exposure treatment for maintenance in the student's educational record in accordance with the Federal and State laws concerning confidentiality.

The parents of the student who caused the exposure will also be contacted immediately and advised to have the student's blood tested for Hepatitis B and HIV virus either in cooperation with his/her physician.

- The student's parents will be asked to provide a copy of the test results for maintenance in the student's educational record in accordance with Federal and State laws concerning confidentiality.
- The student's parents will be encouraged to allow the District to release their child's name to the exposed student's parents, in the event serious health issues are presented as a result of the exposure.

IMMUNIZATION RECORD

State law requires every child to have the following immunizations: DPT(4), Polio(3), Measles(2), Rubella (2), Tdap (requirement for 7th gr. students only). Should your child be unable to take the immunization for medical reasons, a doctor's statement of verification must

be on file in the student's health folder.

REGULATION FOR ADMINISTRATION OF ALL MEDICATIONS (OVER THE COUNTER AND PRESCRIPTION)

1. Written request must be obtained from the physician and the parent/guardian each year before any prescription or over the counter medication may be administered by school personnel. The request must include instructions as to name of medication, dosage, time and procedure for administration/storage and possible side effects.
2. All prescription medication must be received in the original container in which it was dispensed by the doctor or pharmacist. Pharmacists can make a duplicate bottle for the school.
3. New request forms must be submitted each school year and whenever there is any change in the medication order, such as an increase or decrease in medication or new medication.
4. Whenever possible, the medication and signed permission form should be brought to the school by the parent/guardian. Forms can be faxed from the doctor's office to the school.
5. A student cannot self-carry nor administer his/her own medication, unless she or he does so under supervision by appropriate school personnel. (See rule #6) Prescription medication will be stored by school personnel in a locked area unless it requires refrigeration
6. Notwithstanding the foregoing, a student may self-carry and administer his/her own medication, via inhaler, if a request for the student to do so is completed by a physician and a parent/guardian in advance and is on file at the school.
7. The School Board designates the following personnel to administer prescription medication:
School nurse, building secretaries, building administrators, and the student's teacher.
Any of the foregoing personnel administering medication may do so only after reviewing the applicable request form, including physician's instructions and signature.
8. Parents are responsible for picking up unused prescription medications at the end of each school year. They will not be sent home with students.
9. All "over the counter" medications must have a doctor signature on the school form.

ATHLETICS/ACTIVITIES

EXTRACURRICULAR ACTIVITIES CODE

Participation in extracurricular activities offered by the Fairland Schools is both an honor and a privilege. Extracurricular are any activity in which the student is participating for which he/she does not receive credit. Students who choose to belong to any club or organization make themselves subject to additional responsibilities, not only to themselves, but to their organization and to their school.

In order to participate in any extracurricular activity, a student must understand and abide by the Student Code of Conduct as well as rules and regulations set forth by the club or organization in which they choose to participate.

ELIGIBILITY REQUIREMENTS

Fairland Middle School abides by the rules and bylaws of the constitution of the Ohio High School Athletic Association. In addition, for a student to be eligible for extracurricular participation he/she must maintain a 1.7 or better grade point average with no more than one "F" from the immediate preceding nine weeks grading period and continue for any subsequent grading periods. The eligibility period will begin and end with the issuance of report cards.

ATHLETIC PROGRAMS

Fairland Middle School provides a variety of interscholastic sports at the middle school level for students in the seventh and eighth grades. Fairland Middle School is a member of the Ohio High School Athletic Association and is governed by its constitution and by-laws.

Physical Examinations by a physician are required prior to any participation in the interscholastic sports program. The following sports programs are offered:

Basketball.....	7th & 8th grade boys/girls
Cross Country	7th & 8th grade boys/girls
Football.....	7th & 8th grade boys
Golf.....	7th & 8th grade boys/girls

Track..... 7th & 8th grade boys/girls
Volleyball..... 7th & 8th grade girls
Soccer 7th & 8th grade
Wrestling 7th & 8th grade boys

CLUBS & ACTIVITIES

Cheerleaders
Beta Club
Quiz Bowl
Student Council
Band
Yearbook
Power of the Pen

ACADEMICS

HOMEWORK REQUESTS FOR ABSENT STUDENTS

1. Students are allowed a makeup period equal to the number of days absent unless the absences are unexcused. Long term projects or tests announced in advance are expected to be turned in or taken upon return to school.

All students have the responsibility of checking with their teachers or checking Progress Book to determine what work must be made up.

2. If a student is absent for just one day, it is not necessary to call for homework. Students should make arrangements with another student in their class or check the website for homework. Any work possible must be made up by the student.
3. Students will be assigned to study hall/intervention at noon each day for incomplete assignments. Students will be required to remain in studyhall/intervention until all work is completed and successfully submitted to the teacher.

PROMOTION AND RETENTION

The promotion and retention of a student in any grade level should be in the best interest of the student. Students at Fairland Middle who fail two (2) or more classes for the school year will be retained.

GRADE ASSIGNMENT

Assignment of students to grades shall be done the last week of the school term or during the summer. A homeroom list will be posted after completed. The failure of (2) two or more grades may result in the student being retained in the present grade.

GRADES AND REPORT CARDS

GRADING SCALE

A	93-100
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	63-66
D-	60-62
F	Below 60

GRADE POINT AVERAGE (GPA)

Grade point averages will be figured each grading period for the purpose of eligibility and honor roll.

TEST DATES

School districts select 15 consecutive school days, including makeups, within each test window.

STUDENT ATTENDANCE

DAILY ATTENDANCE EXPECTATIONS

The Fairland School District has a commitment to provide a formal quality education to its students. To achieve this goal, students must consistently be in attendance at school. Students are expected to be in all classes. Attendance and promptness to class is the responsibility of each student and his/her parents or guardian. Attending classes and being on time allows the student to benefit from the school's program in addition to developing habits of punctuality, self-discipline and individual responsibility.

TARDINESS TO SCHOOL

If a student is late to school, he/she must report to the office. After being tardy to school five (5) times, the student will be assigned one (1) day of detention hall for each day tardy. On the tenth (10) tardy, the student will be assigned Saturday Detention for all unexcused tardiness thereafter. Should tardiness continue the student will be subject to suspension or alternative school placement. Tardiness will be excused only for illness and parents must send a note to school at the time the student is tardy to be excused. A student is tardy if he/she arrives after 8:00 each day without a doctor's excuse for that morning.

TARDINESS TO CLASS

Students who are tardy to class will be assigned to (1) one day of detention hall.

LEAVING SCHOOL/EARLY DISMISSAL

Students who have an appointment to leave school during the day must come to the office before leaving.

Parents must come to the office to pick up their child and sign them out. This is to ensure their safety and well being. Students will be allowed five (5) early dismissals for the school year. After the fifth (5) early dismissals from school, all dismissals will be considered unexcused unless the dismissal meets guidelines for being excused. After the fifth unexcused absence students will receive one day detention for each unexcused day they leave early. Students who accumulate 10 unexcused early dismissals in which they leave early will receive a Saturday school.

ATTENDANCE

Section 3321 of the Ohio Revised Code provides that every parent, guardian or other person having charge of any child of compulsory school age must send such child to a school which conforms to the minimum standards prescribed by the State Board of Education for the full time the school is in session.

The statutes governing school attendance are very specific and leave little option for school authorities to excuse children from school. The Ohio Revised Code classifies absence from school as excused or unexcused. Under Ohio Admin. Rule 3301.69-02(B)(2), there are eight reasons for absence to be excused.

1. Personal illness
2. Illness in the family
3. Quarantine of the home
4. Death of a relative
5. Medical or dental appointment
6. Observance of a religious holiday
7. College Visitation
8. Emergency or other set of circumstances in which the judgment of the superintendent of schools, constitutes a good and sufficient cause for absence from school.

The school district must determine by contact with the parent or guardian if the reason for absence is one listed. If the reason for absence is not one of the listed, the student must be marked unexcused for that day. Written documentation is required for excused absences and should be dated and collected in a timely fashion.

Fairland Middle School recognizes and encourages good attendance. Excessive absences from school may be reason for repeating the present grade. Parents must notify the school by telephone the same day, each time a student is absent. Notes will be accepted

upon return to school from students that do not have a telephone. All doctor excuses must be turned into the office within *three (3) days* of returning to school.

It is the responsibility of the student and parent to keep count of the absence total.

To report absences call 886-3200. You may also send a written note the day the student returns to school.

When an emergency or uncontrollable event makes it impossible to follow the calling policy, parents should notify the school to make other arrangements.

LENGTH OF SCHOOL DAY

Arrival 8:00 am

Dismissal..... 2:49 pm

STUDENT AWARDS & RECOGNITION

HONOR ROLL

Students who have received a 3.0 to 4.0 grade point average (GPA) will receive recognition each nine-week grading period on the Honor Roll. Students who have made the honor roll for the school year will receive recognition at the Academic Awards ceremonies held at the end of the school year.

PERFECT ATTENDANCE

Fairland Middle encourages good student attendance. At the end of the school year students who have attained perfect attendance for the school year will receive recognition at the Academic Awards Ceremony.

FAIRLAND MIDDLE SCHOOL DISCIPLINARY PROCEDURES & POLICIES

The staff at Fairland Middle School is responsible for maintaining a safe and orderly educational environment for the children of the community. Our students are expected to behave appropriately and treat others with respect, in accordance with community standards and the Code of Student Conduct adopted by the Fairland Board of Education. Behavior that could result in harm to self or others, destruction of property, or disruption of school activities is unacceptable.

The Code of Student Conduct at Fairland Middle School will:

- result in the preservation of the rights and privileges of all members of our school community.
- maintain order and safety in our school.
- contribute to the maturation of our middle school students. The individual student is responsible for choosing appropriate behavior and, by the same token, must accept the consequences for choosing inappropriate behavior.

As a community of learners, we will cooperate with each other, and we will:

- provide a safe and orderly environment that encourages learning.
- demonstrate self-discipline by choosing appropriate behavior.
- respect the rights and property of others.

FAIRLAND MIDDLE SCHOOL CODE OF STUDENT CONDUCT

The administration and faculty expects that all students will exhibit proper behavior and common courtesy. This is expected before, during and after school hours. As required by the Ohio Revised Code (3313.661), the Fairland Board of Education has adopted the Code of Student Conduct which outline those behaviors considered unacceptable and for which a student may be suspended, expelled or removed.

In addition, the laws of the State of Ohio outline due process procedures which must be followed in disciplinary matters. Please read and understand the following information.

This code of conduct is in effect while students are under the authority of school personnel or involved in any school activity. This includes, but is not limited to, school buses and property under the control of school authorities, and while at interscholastic competitions, extracurricular event or other school activities or programs. In addition, this Code of Conduct includes:

- 1) misconduct by a student that occurs off school district property but is connected to activities or incidents that have occurred on school district property; and

2) misconduct by a student that, regardless of where it occurs, is directed at a district official employee the property of an official or employee. Copies of the Student Code of Conduct are in this publication and are available upon request.

UNACCEPTABLE BEHAVIOR

It should be noted that other possible student conduct reaching the gravity of the examples listed, in terms of persistent disobedience or gross misconduct elsewhere defined may also serve as grounds for suspension.

The penalty for the violation of these policies will be in the form of counseling, parent conferences, assignments of additional work, rearrangement of class schedules, detention hall, suspension to the maximum of ten (10) days, Alternative School assignment, recommendation for expulsion from school and/or referral to the juvenile authorities. Students who have been suspended from school shall not be eligible to participate in any school function for the duration of such disciplinary action.

CLASSROOM MISBEHAVIOR

Students who violate classroom rules will be disciplined by the classroom teacher. However, those who repeatedly violate classroom rules will be sent to the office with a white card (discipline card). The administrative staff will determine what form of punishment will be administered. Some options are as follows: Detention Hall, Saturday Detention Hall, call to parent, parent conference, and referral to school counselor, Alternative School assignment, school suspension, and referral to the proper community agency or expulsion. No one is to assume all options will be used before a student is subject to suspension or expulsion.

STUDY HALL DETENTION

Teachers will send students to Study Hall Detention during lunch time if students have not completed homework assignments and/or for those students who have a zero on assignments as well as tests. Students who choose not to attend Study Hall Detention and miss 5 times within a nine week period will be required to attend Saturday Detention.

IN SCHOOL DETENTION HALL

Students displaying inappropriate behavior may be assigned in-school detention. Detention is served during the noon recess period. Students are to report to a designated classroom with a supervising teacher. Students are to bring class assignments with them to work on while in detention. Students who do not bring their lunch will have the opportunity to purchase a brown bag lunch that will be delivered to the detention room from the cafeteria.

SATURDAY DETENTION HALL

Prior to serving time in Saturday Detention, students must bring a signed notice from his/her parent or guardian. Saturday school times are from 9:00 AM to 12 Noon. Students who attend must bring school work; they will not be allowed to socialize, sleep or waste time. Transportation is the responsibility of the parent. Failure to attend Saturday school may result in a placement at the Alternative School.

ALTERNATIVE SCHOOL

Students who have been suspended from Fairland Middle may be assigned to Alternative School located at Rock Hill, Ohio for the duration of the suspension. While in Alternative School assignment, students will not be counted absent and will have the opportunity to complete assigned class work.

SUSPENSION, EXPULSION, APPEAL PROCESS

Major disciplinary actions such as suspension and/or expulsion from school are used in the most serious disciplinary cases. While it is legally possible for the school principal to suspend a student, only the superintendent of the Fairland Local School District has the authority to expel a student. Ohio Revised Code (3316.66).

PROCEDURE FOR SUSPENSION

The principal or assistant principal will give written notice to the pupil of the intention to suspend and the reason(s) why.

The student will have the opportunity to appear at the informal hearing before the principal or assistant principal to hear the reason(s) for the intended suspension.

If the student is to be suspended, he/she will be told of the suspension and its length. An official notice of the action will be sent to the parent/guardian within 24 hours of the suspension. This notice must include the reason(s) for the suspension; the right to be represented at the appeal and to request the hearing of the appeal to be held in private.

The parent/guardian, together with the student, shall be requested to come to school for a conference with the administrator. This conference shall be, in no instance, later than the date the student is scheduled to re-enter school.

If a student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process, the principal may remove the student from the premises. A due process hearing must be held within seventy-two (72) hours after such removal is ordered.

APPEAL PROCEDURE

Appeal from suspension or expulsion shall be made by the student accompanied by his/her parent or guardian, in the following sequences:

- a. Building Principal
- b. Superintendent of Schools
- c. Board of Education
- d. Court System

STUDENT CODE OF CONDUCT

RULE 1 NARCOTICS, ALCOHOLIC BEVERAGES.

DRUGS AND ALCOHOL

Possessing, using, transmitting or concealing, or being under the influence of any alcoholic beverage, controlled substance including, but not limited to, narcotics, mood altering drugs, counterfeit controlled substances, lookalikes, over the counter stimulants or depressants, anabolic steroids, or drugrelated paraphernalia.

If a building administration has a reasonable individualized suspicion of drug or alcohol use, he/she may request the student in question to submit to any appropriate testing, including but not limited to, a breathalyzer test or urinalysis. In such circumstances, the student will be taken to a private administrative or instructional area on school property for such testing with at least one other member of the teaching or administrative staff present as a witness to the test. If a student refuses to take the test, he/she will be advised that such denial leaves the observed evidence of alcohol or drug use unrefuted thus leading to possible disciplinary action. The student will then be given a second opportunity to take the test.

A complete FLSD Comprehensive Drug-Testing Policy is available on the school webpage. It was developed with an interest in attempting to help a student with a drug/alcohol problem. Before issuing necessary discipline, there should be no doubt that the Fairland District takes a strong stand in attempting to maintain a drug-/alcohol-free educational environment. Following is a summary of the policy.

It is strictly prohibited for a student to possess, buy, sell, use, transmit, or apply any unauthorized mood-altering chemical (INCLUDES ALCOHOL AND ANY UNKNOWN SUBSTANCE REPRESENTED AS A DRUG OR NARCOTIC). Students are also strictly prohibited from possessing any unauthorized drug paraphernalia. "Vapes" are considered drug paraphernalia capable of being used to use drugs. This rule is in effect during school and any school-sponsored activity/event/program, whether on a school bus or otherwise.

If a student is deemed in possession, under the influence, or displays evidence of consumption of drugs/alcohol, or has paraphernalia, as outlined in Section I of the policy, the student will be removed from school immediately.

- First Violation - 10 day suspension and possible prosecution by Lawrence County Courts.
- Any Subsequent Offense - mandatory 10 day suspension and recommendation for expulsion.
- For Sale / Distribution - mandatory, immediate 10 day suspension, automatic recommendation for expulsion, immediate and automatic turn-over of the case to law enforcement officials with charges filed.
- Law enforcement officials may be involved in any offense and attempts will be made to contact parents in the event of any offense.

RULE 2 DISRUPTION OF SCHOOL OR SCHOOL FUNCTION

Students shall not by use of violence, force, noise coercion, threat, harassment, intimidation, fear, passive resistance, false alarm (including fire and bomb threats) or any other conduct cause, attempt or threaten to cause the disruption or obstruction of any lawful mission, process, activity or function of the school or any school activity. Students shall not urge other students to engage in such conduct.

Activating or attempting to activate an alarm system in the absence of an emergency, by making telephone calls, using letters, internet or other means of threat to damage or destroy any school property, to disrupt any school-sponsored or related activity, function, event on or off school grounds may result in suspension or expulsion and charges filed with the Sheriff's office.

RULE 3 DAMAGE TO SCHOOL PROPERTY (VANDALISM)

A student shall not willfully or maliciously damage or attempt to damage any school property. Any property such as ceiling tiles, windows, desks, chairs, etc. must be repaired or replaced by the student(s) involved. Parent's/ guardians will be held financially responsible for any property damage by their child under Ohio Revised Code 3109.09 and 2307.70. Students not paying for damaged or lost items will not be issued a final report card. Records will not be sent to other schools should a student owe for damaged or lost school property.

Textbooks are loaned to students and any damage such as writing, torn pages, etc. must be paid for as well as replacement costs for

lost books. If the cover is damaged to the point of having to be rebound, the student must pay the rebinding cost.

Punishment will be by administrative discretion including suspension, restitution, charges filed in juvenile court and possible recommendation for expulsion.

RULE 4 DAMAGE TO PRIVATE PROPERTY

A student shall not damage or attempt to damage private property of another. Parent(s), guardian(s), custodian(s) will be held financially responsible for any property damage by their child under Ohio Revised Code 3109.09 and 2307.70.

Punishment will be by administrative discretion including suspension, restitution, or charges being filed in juvenile court and possible recommendation for expulsion.

RULE 5 ZERO TOLERANCE FIGHTING POLICY AND ASSAULT

Fighting cannot be permitted at school or any school-related activity. Students shall not engage in physical contact for the express purpose of inflicting harm on another person.

Words can constitute an infraction of this rule. No student shall provoke another. Students in violation will be subject to a possible suspension, expulsion, or charges filed in juvenile court. It will be up to the discretion of the administration to assign discipline to each student involved separately.

RULE 6 ZERO TOLERANCE DANGEROUS WEAPONS & INSTRUMENTS

All students when properly under the authority of school personnel while at school, school related activity, function, or event whether on property owned, rented or maintained by another party shall not possess, handle, transmit or conceal any object which might be considered a dangerous weapon or instrument of violence (firearm/knife), look-alike or counterfeit weapon, explosive device (fireworks) etc. or possess ammunition. Students violating the above will be referred to the superintendent for possible expulsion and referral to juvenile court.

RULE 7 THEFT OR POSSESSION OF STOLEN PROPERTY

Students shall respect the personal ownership rights and property of others. Those caught stealing will be punished to the fullest extent possible. For the first offense the suspension will not exceed five (5) days. The child's parent(s) or guardian must accompany him/her to school after the suspension. The second and each additional offense may result in being sent to juvenile court. If the article stolen cannot be recovered or is damaged the student

Responsible for the theft must pay for the cost of the item.

RULE 8 THREATS & THREATENING A PERSON

Students shall not threaten another with the purpose of obtaining any valuable thing or valuable benefit. Threats of any kind directed toward school employees or fellow students or authorized visitors will not be allowed. Violation of this rule may result in a ten (10) day suspension and /or expulsion.

RULE 9 CHEATING

A student shall not engage in academic misconduct, including cheating on tests, in-class assignments, major out of class assignments or plagiarism. Students will be given a zero for that assignment and possible suspension from school.

RULE 10 FELONY, MISDEMEANOR AND VIOLATION OF ORDINANCES

A student shall not commit any act not listed herein as a violation of the Serious Misconduct Code that constitutes a felony, misdemeanor or violation of an ordinance. Violations will result in administrative discretion including possible recommendation to the superintendent for expulsion.

RULE 11 PERSISTENT DISOBEDIENCE

Any student who continues to violate minor classroom rules, such as tardiness to class, talking, disturbing class, etc. will be put in Saturday Detention, sent to the Alternative school or suspended for up to three (3) days.

RULE 12 ANTI-HAZING POLICY

It is the policy of the FAIRLAND LOCAL BOARD OF EDUCATION and SCHOOL DISTRICT that hazing activities of any type are inconsistent with the educational process and shall be prohibited at all times.

No administrator, faculty member or other employee of the school district shall encourage, permit, condone, or tolerate any hazing activities. No student, including leaders of student organizations, shall plan, encourage or engage in any hazing.

Hazing is defined as doing any act or coercing another, including the victim, to do any act of initiation of, any student organization that causes or creates a substantial risk of causing mental or physical harm to any person. Permission, consent or assumption of risk by any individual subjected to hazing does not lessen the prohibition contained in this policy.

Administrators, faculty members and all other employees of the school district shall be particularly alert to possible situations, circumstances or events which include hazing. If hazing or planned hazing is discovered, involved students shall be informed by the discovering school employee of the prohibitions contained in the policy and shall be reported immediately to the superintendent.

Administrators, faculty members and all other employees who fail to abide by this policy may be subject to disciplinary action and may be liable for civil and criminal penalties in accordance with the Ohio law.

RULE 13 PROFANITY/OBSCENE LANGUAGE, GESTURES

A student shall not use obscene or vulgar language, gestures or signs by way of verbal, written or physical means. Students shall not possess any pornographic materials of any type. Profanity directed toward any employee of the Fairland Local School District either by verbal, written or physical means will not be tolerated. Penalty will result in a ten (10) day suspension or possible expulsion.

RULE 14 TRUANCY

Truancy is an unexcused absence from school or class for any part of the school day. Students shall abide by the attendance laws of the State of Ohio and the Fairland Local School District. Any student skipping school or leaving school grounds without permission may be suspended from school or referred to juvenile court.

RULE 15 TARDINESS TO CLASS & TARDINESS TO SCHOOL

Students who are tardy to class will be assigned to one (1) day of detention hall.

Students who are tardy to school five (5) times, the student will be assigned one (1) day of detention hall for each day tardy.

On the tenth (10) tardy, the student will be assigned to Saturday Detention Hall for all unexcused tardiness thereafter. Should tardiness continue the student will be subject to suspension or alternative school. Tardiness will be excused only for illness and parents must send a note to school at the time the student is tardy. A student is tardy to school if he/she arrives after 8:00 each day without a doctor's note for that time.

RULE 16 TOBACCO

TOBACCO

Possession, consumption, distribution, purchase or attempt to purchase, and/or use of tobacco products (lighters, matches, rolling papers, toothpicks) or electronic cigarettes or similar devices in school, on school grounds, on school buses, in Board-owned vehicles, within any indoor facility owned or leased or contracted for by the Board, and at any interscholastic competition, extra-curricular event, or other schoolsponsored event will not be tolerated. Tobacco products include, but are not limited to cigarettes, cigars, pipe tobacco, chewing tobacco, or snuff. The term "tobacco" includes any product that contains tobacco, is derived from tobacco, contains nicotine, or e-cigarettes and other electronics smoking devices (including by not limited to "JUULs"), but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce or eliminate nicotine or tobacco dependence. Smoking of electronic, "vapor", other substitute forms of cigarettes, or close cigarettes is also prohibited.

- First Offense - may result in 5 days detention.
- Second Offense - may result in 9 days detention.
- Third and subsequent offenses - may result in a 3 day suspension and Juvenile Court referral.

RULE 17 FORGERY AND FALSIFICATION

A student shall not falsely represent or attempt to falsely represent any information given to school officials or pertinent to school activities or use the name or identity of another person. Students shall not forge notes, hall passes, excuses or any school document. Saturday detention hall will be assigned.

RULE 18 SCHOOL BUS RULES AND DISCIPLINE

BUS RULES

The following regulations should be adhered to at all times by students. Administration and drivers reserve the right to add to these rules to guarantee the safety of students on the bus. Students are expected to promptly obey the instructions of the bus driver at all times. Situations not specifically covered by these rules will be addressed at the discretion of the administration.

1. Students must remain seated at all times.
2. Excessive noise, boisterous conduct, calling to others outside the bus, and talking at intersections and railroad crossings is prohibited.
3. Students must keep all body parts inside the bus at all times.
4. Food and drinks are prohibited on the bus.
5. The use of profane, vulgar, or improper language and/or gestures is prohibited.
6. Throwing of any objects in the bus, at the bus, or out the window is prohibited.

7. Fighting (physical or verbal) is prohibited.

Any violation of these rules could result in the loss of riding privileges and/or other disciplinary action by the administration.

State law governs the regulations for behavior on the school bus. Bus drivers are expected to report any disorderly conduct to the principal or assistant principal. Disorderly conduct shall be sufficient reason for refusing any student transportation.

For the safety of everyone involved students are expected to follow all rules involving school bus transportation. Students who violate bus rules are disciplined in the appropriate manner by school administration for all misbehavior reported to the office.

The Fairland Board of Education has clarified its position on the bus discipline rules passed April 1987. The rules read as follows:

- a) If a student is suspended from riding the bus a letter will be sent to the parents of the student. The letter will inform parents the reason and number of days of the suspension. Subsequent suspensions may result in a permanent suspension for the remainder of the school year.
- b) Students suspended for the second time for bus misbehavior may not be permitted to ride the bus for the remainder of the school year. The parent of the student may meet with the principal and the bus driver to correct the situation by guaranteeing that appropriate behavior will take place on the bus for the remainder of the school year.
- c) Students suspended from riding the bus three (3) times will not be permitted to ride the bus for the remainder for the year.

Video cameras may be used to monitor the bus for security and safety purposes. Video tapes may be used for disciplinary purposes.

RULE 19 SHOW OF AFFECTION

Students shall not engage in inappropriate public display of affection. Hugging, kissing, & holding hands are not permitted at school.

RULE 20 DRESS CODE

Students shall not violate the "Dress Code". Refer to the Dress Code in detail in the Student Behavior section of the handbook.

RULE 21 GAMBLING

Gambling or card playing of any type is not permitted. This also includes pitching coins, etc. Students shall not engage in gambling in any form. Violation of this rule may result in a three (3) day suspension.

RULE 22 INSUBORDINATION

Insubordination is the failure to comply with the directions of teachers, student teachers, school aides, bus drivers, principals or other authorized school personnel. Violation of this rule may result in a suspension from one (1) to five (5) days.

RULE 23 HARASSMENT & BULLYING

Harassment on the basis of race, color, national origin, ancestry, citizenship, religion, handicap, age or sex is prohibited. For this purpose such harassment is defined as including slurs, or other verbal or physical conduct, relating to an individual's race, color, national origin, ancestry, citizenship, religion, age, handicap, sex or when such conduct has the purpose or effect of:

- 1) creating an intimidating, hostile or offensive educational environment or;
- 2) other actions (cyber-bullying/abusive behavior) that adversely impact a student's educational opportunities.

It is the policy of the Fairland Local School District to maintain learning and working environments that are free from harassment and sexual harassment. A sexual harassment policy and bullying policy has been adopted which protects the rights of students and employees. Copies of these policies are available upon request. The anti-bullying policy adopted by the Fairland Board of Education can be found on the District's webpage and posted within each classroom.

RULE 24 DISRESPECT

Students shall not act so as to intimidate, insult or otherwise abuse, orally or in writing any member of the staff, student body or authorized visitors. This includes abusive, obscene and sexually explicit gestures.

RULE 25 GENERAL MISCONDUCT

The Minor Misconduct Code shall apply to conduct not specifically set forth herein which substantially and materially disrupts or interferes with the good order, discipline, operation academic or educational process, it may include any such conduct in the school, that substantially and materially may poses a threat to persons or property. (Refer to Disruptive Items)

RULE 26 DISRUPTIVE ITEMS

Students are strongly discouraged from bringing any item to school that can be considered disruptive to the educational process. Those items include, but are not limited to, electronic devices (cellular phones, I-pods, cameras, video cameras, iPhone type watches & etc.). Items such as lighters, matches, laser pointers are not permitted. If electronic devices are brought to school, it is expected that they be placed in the student's locker upon entering the school at the beginning of the day. Items are to remain there until the student leaves the building at the end of the school day. All unsecured items will be confiscated. Repeated violations will result in the student being subject to disciplinary actions.

1st offense 3 days detention-the office will keep electronic device until end of day.

2nd offense 5 days detention – the office will keep electronic device until end of day.

3rd offense 10 days detention - the office will keep electronic device until end of day.

4rd offense 3 days LCAS-the office will keep electronic device for 3 days.

The school is not responsible for lost or stolen items.

RULE 27 FIREWORKS

Setting off firecrackers, fireworks in any form or possession of fireworks will result in a suspension of up to ten (10) days.

RULE 28 NOTE WRITING

Writing notes or letters to other students or friends is not permitted during the school day.

RULE 29 GUM

Students are not permitted to chew gum at school.

RULE 30 CLASSROOM PREPARATION

Every student is expected to be prepared for class. Paper, pencils, textbooks, the day's assignments whether it was a class time assignment or homework. To be prepared for quizzes and test requires STUDYING. Those who fail to prepare for class may be assigned to Saturday detention hall or noon time study hall. The administration retains the right to issue penalties for acts that cause interruption of the educational process not specifically stated herein.

RULE 31 FOOD AND DRINK

Energy drinks (Red Bull, Monster, Rock Star, AMP, etc.) of any kind are not permitted at school.

No food or drink permitted in the classrooms, computer labs, library or band room.

Students may not charge extras at lunch.

RULE 32 USE AND/OR POSSESSION OF A FIREARM

Bringing a firearm (as defined in the Federal Gun-Free Schools Act of 1994) onto school property or to any school-sponsored activity, competition, program, or event, regardless of where it occurs, will result in a mandatory one (1) year expulsion under Ohio law. This expulsion may be reduced on a case-by-case basis by the Superintendent using the guideline(s) set forth in Board Policy.

- Firearm is defined as any weapon (including a starter gun) that will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; or any destructive device (as defined in the Federal Gun-Free Schools Act of 1994). Firearms include any unloaded firearm and any firearm that is inoperable but that can be readily operated.
- Students are prohibited from knowingly possessing an object on school premises, in a school or a school building, at a school activity or on a school bus that is indistinguishable from a firearm, whether or not the object is capable of being fired, and indicating they are in possession of such an object and that it is a firearm or knowingly displaying or brandishing the object and indicating it is a firearm.

STUDENT DRESS CODE

A student's dress should be determined by the student and his/her parents or guardians. Students and parents should be aware, however, that school is a place of business and not a showcase for extreme styles for dress and grooming.

Contemporary styles of clothing which show good taste are always acceptable. Concern will always be given to the rules of common decency in regards to safety, cleanliness and health standards.

Extreme variance in student attire and grooming shall not be allowed when it interferes with the educational and/or health program of the school. Students should conform to the following dress guidelines.

UNACCEPTABLE DRESS INCLUDES

1. Transparent garments, halters, tank tops, short shorts, pajamas, clothing with rips or holes are not permitted to be worn to school. Hemlines (shorts, skirts, etc.) may not be higher than mid-thigh length and must fall below student fingertips. Dresses, blouses, shorts, pants that reveal undergarments are unacceptable. Blouses and shirts must be full length, off the shoulder tops, strapless tops, midriff tops that expose the stomach area are unacceptable. Pants and shorts must be worn at the waist NO SAGGING. Undergarments such as boxer shorts may not be worn as outerwear. Biker, cutoffs, gym or running shorts may not be worn. Hats, scarves, bandannas and sunglasses may not be worn. Coats and jackets may not be worn in the school building after homeroom. Any insignia that pertains to alcohol, drugs, tobacco or contains sexually explicit language and/or pictures that contain themes of death and violence is not acceptable for clothing or personal items such as notebooks, book bags, etc. Any language, symbol or pic-

tures on clothing that causes a disruption of the educational process by demeaning or provoking others because of race, religion or national origin is unacceptable. Such language, symbols and pictures are also not acceptable on personal belongings such as band instruments, cases, notebooks, books bags, etc. Shirts may not be open any lower than a line from armpit to armpit. No tank tops or sleeveless shirts with gaping armholes (male/female), sleeveless tops for girls must be fitted around the arms with shoulder straps at a 1 inch minimum. Hooded sweatshirts with hoods covering the head are not permitted. Shoes must be worn at all times, no unusual make-up (type, color, amount). Shirts must have a modest neckline or buttoned to a modest height. Stretch pants/shorts (yoga, running, spandex, exercise, etc...) are not permitted as outerwear.

2. Hair color shall be limited to natural hair color dyes with no artificial extensions, i.e. feathers, colorful strands, etc. that will disrupt the educational process.

Any article of clothing, jewelry, insignia or other item which identifies students as members of a gang or symbolizes support of a gang is not permitted.

Wallet chains, heavy chains, spiked jewelry or spikes on their person, pocketbooks, clothing, billfolds, book bags, etc. or objects that can be readily adaptable for use as a weapon or present a safety hazard are not permitted. No facial piercing or body parts other than ears. Facial piercing to include: tongue, eyebrows and nose. Students will be instructed to remove any piercings & etc. Failure to comply will result in disciplinary action.

SEARCH AND SEIZURE

The building administration reserves the right to search lockers, desks, person, possessions and personal belongings of a student on the school grounds or any school activity when it is reasonably necessary for the maintenance of order, discipline and safety of students and staff. Searches may be conducted with or without the student's consent. Should a student refuse the personal search--emptying of pockets, book bags, purse, etc. the sheriff's department will be called to investigate.

At the beginning of the school year, students will be advised that their lockers, desks, personal belongings, person or possessions are subject to search for suspected contraband, harmful substances, dangerous weapons, stolen items, etc. Students are provided lockers, desks and other equipment in which to store materials. It should be clearly understood that this equipment is the property of the school and may be subject to search.

Searches will be upon reasonable cause, the seriousness of the problem and the reliability of the information on which the suspicion is based. Anything found in the course of a search that may be evidence of a violation of school rules or law may be taken and held or turned over to law enforcement. The school reserves the right not to return items which have been confiscated.

The building, lockers, etc. may be searched by the use of dogs trained to locate illegal drugs. Law enforcement will be responsible for control of the dogs and the administration will determine the search areas.

VIDEO SURVEILLANCE

Video cameras monitor selected areas of the Fairland Middle School for security purposes. Cameras are also located on the district's school busses. Tapes may be used for disciplinary purposes. Tapes are viewable to school officials only and are subject to court order.

MATERIAL DISTRIBUTION

Any material that is to be circulated in the Fairland Local School District by any group or individual either from within or outside the school must first be presented to the administration and receive their approval for distribution. It must be clearly indicated on the material as to whom is responsible for the publication and its contacts. The school will use its disciplinary code of conduct for violation of their policy by in-school groups or individuals.

THE PRINCIPAL RETAINS THE RIGHT TO ISSUE PENALTIES FOR ACTS THAT CAUSE INTERRUPTION OF THE EDUCATIONAL PROCESS NOT SPECIFICALLY STATED HEREIN.

Positive Behavior at Fairland Middle School

Fairland Middle School is one of many schools using a different approach to discipline within our schools. This “positive behavior intervention and support” or PBIS system focuses not on the discipline of poor behavior, although that is certainly a component, but rather focuses on supporting the positive behaviors that the vast majority of our students do on a daily basis. So much attention is traditionally placed on students who are not behaving, this system however, places more notice on students that are doing what is right.

Students will be focused on doing what is right and being an example to others.

Students will be independent and take responsibility for themselves, their belongings, attitudes, and academics.

Students will be respectful to teachers, others, and themselves.

Students will be excellent citizens, students, and people.

Here is a chart that we use to help students understand what each target behavior looks like in various locations throughout the school.

DRAGONS ARE ON FIRE!



	In all Settings	Classrooms & Computer Labs	Common Areas (Hallways, Stairs, Lobby, Office, & Library)	Bathroom, Locker Rooms	Cafeteria	Recess, Free Periods, Field Trips, & Assemblies	Bus
F Focus	<ul style="list-style-type: none"> Follow all adult instructions Listen effectively 	<ul style="list-style-type: none"> Follow all classroom rules Stay engaged in classroom activities 	<ul style="list-style-type: none"> Walk directly to your destination 	<ul style="list-style-type: none"> Use facilities for intended purposes Return to class promptly 	<ul style="list-style-type: none"> Follow cafeteria rules Use time efficiently 	<ul style="list-style-type: none"> Stay in designated areas 	<ul style="list-style-type: none"> Be on time Follow bus rules
I Independent	<ul style="list-style-type: none"> Report concerns & issues to staff Accept responsibility for your actions 	<ul style="list-style-type: none"> Complete all assignments on time Be determined to improve each day 	<ul style="list-style-type: none"> Be on time for class Only use assigned locker 	<ul style="list-style-type: none"> Use good personal hygiene Clean up after yourself 	<ul style="list-style-type: none"> Clean up after yourself Keep food & drink in cafeteria 	<ul style="list-style-type: none"> Play by the rules Use equipment appropriately 	<ul style="list-style-type: none"> Stay in seat facing forward Keep belongings in book bag
R Respectful	<ul style="list-style-type: none"> Follow the golden rule Show kindness Respect others' beliefs, opinions, & property Use appropriate language 	<ul style="list-style-type: none"> Work quietly Do your share of groups assignments Respond appropriately to constructive criticism 	<ul style="list-style-type: none"> Keep hands to yourself Respect other classes 	<ul style="list-style-type: none"> Wait in line patiently Give privacy to others 	<ul style="list-style-type: none"> Wait in line patiently Show gratitude 	<ul style="list-style-type: none"> Listen to guests/speakers Keep hands & feet to self 	<ul style="list-style-type: none"> Keep the bus clean Talk quietly Keep hands & other objects to yourself
E Excellence	<ul style="list-style-type: none"> Practice good manners Be a positive role model Make FMS a better place for all 	<ul style="list-style-type: none"> Come prepared to class each day Take pride in work 	<ul style="list-style-type: none"> Allow others to pass comfortably Help others in need 	<ul style="list-style-type: none"> Use restrooms during breaks instead of class time Report vandalism 	<ul style="list-style-type: none"> Be friendly Make everyone feel welcome 	<ul style="list-style-type: none"> Show good sportsmanship Share equipment with others 	<ul style="list-style-type: none"> Greet bus driver Be aware of pick up & drop off locations